



Alternatives to Violence of the Palouse

PO Box 8517
Moscow, ID 83843
Tel: (208) 882-2490

PO Box 37
Pullman, WA 99163
Tel (509) 332-0552

Supporting survivors on the Palouse for over 45 years!

Internship Questionnaire

Please answer the following questions:

1. Why you are interested in an internship with ATVP?
2. What particular skills do you have that would benefit you in working with victims and survivors of crime.
3. Do you have particular interests, projects, ideas, or tasks that you would like ATVP to consider for your internship?

I would like to provide:

- ☐ Direct Program Participant work
- ☐ Non-Direct Program Participant work
- ☐ Both

An internship here at ATVP is a professional, voluntary, unpaid position. Please initial the following:

_____ **I understand the ATVP does not offer paid internships.**

_____ I understand that if I am selected as an intern, and I become an ATVP employee during the internship period, it will be necessary to ensure that internship hours and hours of paid staff employment are clearly separated. The Executive Director will determine whether a modification to the internship agreement is required.

_____ I understand that if I am offered an internship, I will be expected to conduct myself in a professional manner in line with agency expectations, adhere to ATVP policies and procedures, including maintaining confidentiality of ATVP service participants.

_____ If selected, I will ensure the ATVP Program Manager receives all my university/department paperwork related to the internship as appropriate. I will be responsible



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for ensuring that my course supervisor receives all material needed from ATVP to provide me with academic course credit.

_____ I understand that if a continuation of the internship beyond the initial agreed-upon dates is offered, a new letter of acceptance will need to be agreed to and signed.

_____ I understand that I will continue with my regular volunteer advocate responsibilities and requirements for the hotline while I am an intern.

_____ I am able to use the following computer software with proficiency:

Word _____ Excel _____ Access _____ MS Publisher _____

List others as propriate: _____

Applicant Signature: _____ Date: _____