



**REQUEST FOR CONVICTION CRIMINAL HISTORY RECORD (RCW 10.97)**

- \$16 Fee — Conviction Criminal History Record Information Based on Name and Date of Birth**
  - For a \$12 fee and an immediate response using a credit card, access our web site listed above.
- \$38 Fee — Conviction Criminal History Record Information Based on Fingerprints**
  - A full set of fingerprints on a fingerprint card is required for processing.
- \$10 Fee per Notary Seal — Notary Letter(s) in Addition to Criminal History Record Check**
  - Requesting \_\_\_\_\_ Notarized Letter(s)

NOTE: The requested record information is furnished solely on the basis of name and/or description similarity with the subject of your inquiry. Positive identification or non-identification can only be effected upon receipt of fingerprints. Applicant may be advised of inquiry.

**SUBJECT INFORMATION: (Please type or print clearly)**

Applicant's Name \_\_\_\_\_  
Last First Middle

Alias/Maiden Name/Other Names Used \_\_\_\_\_

Date of Birth \_\_\_\_\_  
Month/Day/Year

**REQUESTOR INFORMATION: (Please type or print clearly)**

Name \_\_\_\_\_

Address \_\_\_\_\_

City State ZIP Code

Contact Phone Number ( ) \_\_\_\_\_

**Would you like your results e-mailed or mailed? (Please select only one)**

- Mailed (It may take 7 to 14 business days for response, when mailed.)
- E-Mailed\*

E-Mail Address \_\_\_\_\_

Password \_\_\_\_\_

(Password must be 8-15 characters)

\* Results can only be e-mailed for name and date of birth inquiries. Fingerprint-based background checks and notary letters will be mailed. Password is required to open encrypted PDF results.